

# NEIGRIHMS

## North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare,  
Government of India)

Director's Block, P.O. Mawdiangdiang, Branch, Shillong-793018,  
Meghalaya

No. ESTT-I/3/2025-Estt.I Dated the \_\_\_ February 2025.

### OFFICE ORDER

In continuation to this Institute's order of even No.55 dated 30<sup>th</sup> December 2021 (**copy enclosed**) and on the approval of the Director, NEIGRIHMS, Shillong the tenure of Dr. Star Pala, Professor, Department of Community Medicine, NEIGRIHMS, Shillong and Grievances Redressal Officer (as per Section 23 of Rights of Persons with Disabilities Act, 2016) has extended for a period of 3 (three) years with immediate effect in addition to his own duties without any extra remuneration.

The Grievance Redressal Officer will look after the grievances of the Officer and Staff of the Institute as under:

1. Any person aggrieved with the non-compliance of the provisions of Section 20, may file a complaint with the Grievance Redressal Officer, who shall investigate it and shall take up the matter with the establishment for corrective action.
2. The Grievance Redressal Officer shall maintain a register of complaints in the matter as may be prescribed by the Central Government and every complaint shall be inquired within two weeks of its registration.
3. If the aggrieved person is not satisfied with the action taken on his or her complaint, he or she may approach the District-Level Committee on disability.

Lt. Cdr. Pawan Deep  
Deputy Director (Admn)  
NEIGRIHMS, Shillong.

Memo No. ESTT-I/3/2025-Estt.I Dated the \_\_\_ February 2025.  
Copy for information and necessary action to:

1. Chief Commissioner, Court of Chief Commissioner for persons with Disabilities (Divyangjan), Department of Empowerment of persons with Disabilities (Divyangjan), Ministry of Social Justice and empowerment, Govt. of India, Sarojini House, 6, Bhagwan Dass Road, New Delhi - 110011

2. Dean, (Academic / Research)NEIGRIHMS, Shillong.
3. Medical Superintendent, NEIGRIHMS, Shillong.
4. Dr. Star Pala, Professor, Community Medicine, NEIGRIHMS, Shillong.
5. All HoDs / In-charge HoDs, NEIGRIHMS, Shillong.
6. Superintending Engineer, NEIGRIHMS, Shillong.
7. Principal College of Nursing, NEIGRIHMS, Shillong.
8. Accounts Officer, NEIGRIHMS, Shillong.
9. All Sections Head, NEIGRIHMS, Shillong.
10. Shri. S. N. Lal, to upload in the Institute website.
11. Office Order Book / relevant files.

Lt. Cdr. Pawan Deep  
Deputy Director (Admn)  
NEIGRIHMS, Shillong.